## Approved For Release 2000/08/28 : CIA-RDP66R00638R000100010039-0



17 OCT 1962

MEMORANDUM FOR: Deputy Director (Research)

SUBJECT

: Supergrade Requirements

REFERENCE

: Memorandum for DD/S from DD/R dated 11 September

1962, same subject (DD/R 546-62)

- 1. Our supergrade study was prepared and coordinated before your organization had developed to a point permitting firm job classifications. The grades shown in the memorandum of 20 July were therefore tentative. I agree that the positions of Assistant Director and Deputy Assistant Director of your Offices of Special Activities, ELINT, and Research and Development warrant classification at Grades GS-18 and GS-17 respectively, and I have requested the Office of Personnel to adjust the roster of supergrade positions to reflect these changes.
- 2. A proposal for a special salary system for scientific and technical personnel is being developed and will be circulated in due course for Agency coordination. As presently envisaged it will serve your purposes and, if adopted, will obviate the need for a supergrade reserve for your Directorate.
- 3. When an existing organizational element or part thereof is transferred to the DD/R, every effort will be made at the time to adjust equitably any supergrade authorizations which may be involved.

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L. K. White Deputy Director

(Support)

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